

Minutes of the 874th Gathering of the Presbytery of Baltimore
12:00 PM Thursday, February 9, 2017
Ark and Dove Presbyterian Church
Odenton, Maryland

The 874th Gathering of the Presbytery of Baltimore was held on Thursday, February 9, 2017, at the Ark and Dove Presbyterian Church in Odenton. Because of bad weather concerns, the usual starting time had been moved back by two hours, and so the first order of business was lunch. After lunch, Moderator Jack Carlson called the body to order at 12:30 PM and offered the opening prayer. A quorum was present. (Note: attendance details are attached to these minutes as Appendix A). After Host Pastor Tim Stern gave a brief welcome, Stated Clerk Catherine Blacka then moved the adoption of the docket as it had been altered by both time and circumstance. The amended docket was approved.

Catherine Lynch of the Presbyterian Investment and Loan Program (PILP) was introduced. She reported briefly on the work of PILP and then presented rebates from the program to the following congregations: Ark and Dove; Catonsville; Christ Our Anchor; First and Franklin; First of Howard County; and St. Andrew's, Mt. Airy. Following Ms. Lynch's presentation, Ruling Elders attending a presbytery gathering for the first time and visitors were introduced and welcomed.

The body then gathered itself for worship, which included the Sacrament of the Lord's Supper and the celebration of the lives of those ruling elders and teaching elders who had died during the previous year. (Note: the Necrology listing is contained in Appendix B to these minutes.)

After worship, the body adjourned for conversations in an "Open Space" setting. Nine possible conversations were offered in which notes were taken to be shared with the whole presbytery.

At 2:45 PM the body reconvened for discernment and decisions with prayer by the Moderator.

The Report of the Stated Clerk and the Consent Motion:

Stated Clerk Catherine Blacka drew the attention to of the Presbytery to her printed report (attached to the minutes of this meeting as Appendix C).

Upon her recommendation and a second, the Consent Motion was adopted as follows:

- That the Minutes of the 873rd Stated Meeting of the Presbytery of Baltimore, November 12, 2016, as posted on the Presbytery website, be approved.
- That the Administrative Commission at Deer Creek Harmony Presbyterian

Church be dismissed with gratitude for their service. The final report of the Commission is attached to the minutes of this meeting as Appendix D.

- That the term of the Administrative Commission at Lochearn Presbyterian Church be extended for three additional months at their request. A report of the Commission's work to date is attached to the minutes of this meeting as Appendix E.
- That the Administrative Commission at the Presbyterian Church of Hagerstown be dismissed at the conclusion of their term later this month with gratitude for their service. The final report of the Commission is attached to the minutes of this meeting as Appendix F.
- That the Presbytery concur in the request of the session and congregation of New Life Presbyterian Church that their name be changed to the Korean United Presbyterian Church of Baltimore.
- That upon the recommendation of the Committee on Ministry, the Presbytery approve the following transfers of Teaching Elders:
 - George Antonakos to the Evangelic Order of Covenant Presbyterians
 - Susan Atkinson to the Presbytery of the James to serve as Covenant Pastor at Tabor Presbyterian Church in Crozet, VA.
 - Daris Bultena to Tropical Florida Presbytery, to serve as General Presbyter.
- That the following non-parish ministries of Teaching Elders be revalidated for 2017 and that the Parish Associate relationships be confirmed where indicated:
 - Darrell Arnold, Chaplain at Vitas Hospice, Sebring, FL
 - Jennifer DiFrancesco, Slate Project
 - Richard G. Jones, Chaplain, Anne Arundel Medical Center; Parish Associate at First Presbyterian Church of Annapolis
 - William W. Nickels, Associate General Presbyter
 - Caroline Newman Sell, Chaplain, St. Timothy's School
 - Nathan Sell, Chaplain, St. Paul's School for Boys
 - Charles E. Thomas, Sr., Chaplain, Veterans Administration; Parish Associate at Madison Avenue Presbyterian Church
 - Jan Trammell Savin, Pastoral Counselor; Parish Associate at First and Franklin Presbyterian Church
- That upon the recommendation of the Committee on Ministry, the status of TE Tanya Denley as Member at Large be continued for 2017 on the basis of her engagement in graduate study.
- That upon the recommendation of the Committee on Ministry, in keeping with G-3.0306 and on the basis of her service as Pastor at Currie Kirk in Currie, Scotland, the Presbytery approve the dual membership of TE Valarie Easter Smart in Baltimore Presbytery and the Church of Scotland.
- That upon the recommendation of the Nominating Committee the following actions be approved:
 - TE Aaron Frank be re-elected to a term as Commissioner to the Synod

- of Mid-Atlantic, Class of 2019.
- That the election by the Commission on Spiritual Leader Development of RE Ron Duval of First Presbyterian Church of Howard County to the Synod Jubilee Fund Committee, Class of 2019 be affirmed
- That the election by the Commission on Spiritual Leader Development of the RE Barbara Yancy of Lochearn Presbyterian Church to the Synod Committee on Representation be affirmed.

Vote on Proposed Amendments to the Constitution

Upon the recommendation of the Stated Clerk, the proposed amendments to the PC(USA) Constitution were placed before the body. The presbytery concurred overwhelmingly with each of the following proposed amendments:

- On Amendment 16.A. - Child and Youth Protection Policy
- On Amendment 16.B. - Parity in Committees
- On Amendment 16.C.1-8 - Ordered Ministry Titles
- On Amendment 16.D.1-2 - Relationship to the PC(USA) of a Person Who Has Renounced Jurisdiction of the Church
- On Amendment 16.E. - Certified Service Requirements
- On Amendment 16.F. - The Ministry of Members
- On Amendment 16.G. - Access to the Lord's Table
- On Amendment 16.H. - On Replacing the Directory for Worship

Committee on Preparation for Ministry

TE Jonathan Nelson, reporting for the CPM, moved that Candidate Vanessa Smith of the Frederick Presbyterian Church be examined on her statement of faith, and if the examination is sustained, that she be certified ready for final examination for Ministry of the Word and Sacrament, pending a call. The recommendation was approved. The examination of Candidate Smith proceeded until it was moved, seconded, and adopted to arrest the examination. It was then moved and seconded that the examination be sustained. The motion was adopted and Candidate Smith was declared ready for final examination, pending a call. TE Eric Myers then led the presbytery in prayer for Ms. Smith.

Steering Cabinet

Stated Clerk Catherine Blacka presented the Steering Cabinet's recommendation as follows: That the Presbytery approve changes in the Presbytery Manual with regard to allowing electronic meetings as contained in Steering Cabinet Report found in H to these minutes. The recommendation was adopted unanimously, thus exceeding the requisite two-thirds of those present and voting under the rules of the Manual.

New Business:

TE Aaron Frank moved that the Presbytery endorse the statement of General Assembly Stated Clerk J. Herbert Nelson in opposition to President Trump's

Executive Order banning refugee's entry into the United States. It was moved and seconded to amend the motion by adding the date of the statement - January 28, 2017 - so that the motion would read: That the Presbytery endorse the statement of January 28, 2017, by General Assembly Stated Clerk J. Herbert Nelson in opposition to President Trump's executive order banning refugee's entry into the United States. The amendment was approved, after which the entire motion as amended was approved.

The Vice Moderator assumed the chair and invited a motion for adjournment, which was made, seconded, and approved. The Vice Moderator then adjourned the gathering with prayer at 3:50 PM.

Respectfully Submitted,

Attest:

Walter W. Peters
Associate Stated Clerk

Catherine G. Blacka
Stated Clerk

Appendices:

- A. Attendance
- B. The Communion of the Saints - Necrology
- C. Clerk's Report
- D. Report of the Administrative Commission for Deer Creek Harmony
- E. Report of the Administrative Commission for Lochearn
- F. Report of the Administrative Commission for Hagerstown
- G. Report of the Committee on Ministry
- H. Report of the Steering Cabinet
- I. Change to the Presbytery Manual

Appendix A: Attendance Detail

Category	Present	Excused	Absent	Total
Teaching Elders Serving Churches	44	9	14	67
Resident Specialized Clergy and H.R.	9	3	65	77
Ruling Elder Members of Presbytery's Steering Cabinet and Commissions	5	1	6	12
Continuing Corresponding Members	0	0	0	0
Ruling Elder Commissioners	27	0	52	79
Youth Advisory Delegates	0	0	0	0
Guests and Presbytery Program Staff	22	0	0	22
Commissioned Ruling Elders	4	1	4	9
Certified Lay Employees with vote	0	0	1	1
Former Ruling Elder Moderators	1	1	11	13
Former Ruling Elder Stated Clerks	1	1	0	2
Totals	113	16	153	282

Teaching Elders serving churches:

Present: Terrance Alspaugh; Kimberly Seacrest Ashby; Jennifer Barchi; Thomas Blair; Dorothy Boulton; Christa Burns; Randall Clayton; Rebecca Crate; Tracey Davenport; Susan DeWyngaert; Jennifer DiFrancesco; Amy Duiker; Carrie Finch-Burriss; Andrew Foster Connors; Aaron Frank; Brandon Frick; Andrew Gathman; Jeanne Gay; Alison Halsey; Jeong Hoon Han; Mark Hanna; Sue Lowcock Harris; Thomas Harris; William Hathaway; Richard Hill; Timothy Hughes; Mary Ka Kanahan; Caroline Kelly; Nancy Lincoln-Reynolds; Jessica Lowry; Renee Mackey; Deborah McEachran; Elizabeth McLean; Eric Myers; Jonathan Nelson; Keith Paige; Adrian Pratt; Merritt Schatz; John Schmidt; William Sitterley; Timothy Stern; Joel Strom; Tanya Wade; David Willerup.

Absent and Excused: Harold Cahill; Matthew Glasgow; Ron Hankins; O. Morton Harris; Scott Hoffman; Robert Hoch; Kenneth Kovacs; Shannon Meacham; Teresa Martin-Minnich; Heather Shortlidge; Laurel Underwood

Absent: Robert Carter; Laura Carihfield; Phyllis Felton; Leonard Hornick; John Kazanjian; Daniel Melton; Stephen Melton; Raymond Meute; Michael Moore; Andrew Nagel; Mark Sandell; Todd Smith.

Resident Specialized Clergy

Present: Katherine Foster-Connors; John Myhill; William Nickels; Jacqueline Taylor

Absent and Excused: Lindley DeGarmo; Richard G. Jones; Jan Trammel-Savin

Absent: Brandon Brewer; Karen Brown; Tanya Denley; Sarah Diehl; Ronald Kruzel; Christopher Leighton; Stephen Mann; Stacy Martin; Maryla Meagher; Mark Medina; Kay Myers; Linda Nepstad; Kyle Powderly; Edward Richardson; Caroline Sell; Nathan Sell; Charles E. Thomas, Sr.; Jennifer Williams

Honorably Retired

Present: Corinne Baker; John Carlson; Doris Cowan; Brett Morgan; Walter Peters; Roger Rice

Ruling Elder Members of Presbytery's Steering Cabinet and Commissions

Present: Chrystie Adams, Brown Memorial Park Avenue; Catherine Blacka, First of Howard County; Keith Glennen, Catonsville; Adrienne Knight, Knox; Susan Moody, St. John United;

Absent and Excused: James Parks, Hunting Ridge

Absent: Pat Curran, First of Howard County; Alice Haskins, First of Howard County; John Lawson, Mount Hebron; Rob Smith, Central; JoAnne Torrie, Ashland; Jaime Wilkins-Parker, Hunting Ridge

Ruling Elder Commissioners from Congregations:

Present: Ark and Dove, Ellen Makar; Brown Memorial Woodbrook, Emcean Sagluner; Catonsville, David Hutton; Chestnut Grove, Carolyn Nabet; Christ Memorial, Bill Gretsche; Christ Our Anchor, Amy Jagorch; First of Annapolis, Helen Krone and Connie Scott; First of Cumberland, Philip Mills; First of Westminster, John Wilson; Frederick, Stacy Majaka; Good Shepherd, Cynthia PreVatte; Granite, Bob Spezzarro; Hagerstown, Janice Howard; Harundale, Jan Barvin; Hunting Ridge, Stella Nhang; Kenwood, Erik Burriss; Knox, Kenneth Walker; Maryland, Carol Mason; Mount Hebron, Debbie Arezynski; Northminster, Brian Cumer; Prince of Peace, Lillian Van Rompay; Springfield, Bob Stepling; St. John United, Guy Moody; Woods Memorial, Pat Haun, Denise Hill, and Ed Lambert

Congregations without Elder representation: Ashland; Babcock, Barrelville, Bethel, Brown Memorial Park Avenue; Central; Cherry Hill; Churchville; Christ Our King; Covenant; Dickey Memorial; Emmitsburg; Faith; Fallston; First and Franklin; First, Bel Air; First, Frostburg; First, Howard County; Franklinville; Glen Burnie Korean;

Grace; Grove; Hamilton; Hancock; Havenwood; Havre de Grace;
Highland; Hope; Hughes Memorial; Light Street; Living Faith;
Lochearn; Madison Avenue; Mount Paran; New Life; Perry Hall;
Roland Park; Second; St. Andrew (Williamsport); St. Andrew's (Mt.
Airy); Taneytown; Towson; Trinity

Commissioned Ruling Elders

Present: Joan Berry, Presbyterian Women; Ledonia Kimball, Trinity; Greg
Seltzer, Hamilton; Ed Terry, Mt. Paran

Absent: John Brewington, Lochearn; LaJerne Cornish, Trinity; Donna Lea,
Living Faith; Cleoda Walker, Cherry Hill

Absent and Excused: Anita Bishop-Johnson, Living Faith

Youth Advisory Delegates Present: None

Certified Lay Employees with vote: None

Former Ruling Elder Moderators:

Present: James Schroll; George Farmer; William Starke

Former Ruling Elder Stated Clerks Present: Vaughn Brown

Presbytery Program Staff Present (without vote): Judy Johnson, Susan Krehbiel;
Deb Milcarek; Debbie Schmidt

Eighteen guests were also present.

Appendix B - Necrology

Teaching Elders:

Robert Shaffer; Theodore Lawson; Chang Ho Kim

Ruling Elders:

William Hildebrand - Babcock

Louise Bowman - Brown Memorial Woodbrook

Margaret Cooper and Rebecca Rhoads - Catonsville

Juanita Cochran - Cherry Hill

Charles Lebegern and William Turner - Churchville

Judy Herbert - Fallston

James Thomas, Calvin Gordon Moler, and Katheryn G. Dick - First, Bel Air

Richard Luger, Jane Mease, and Susan Scott - First, Cumberland

Thomas Jones and Gruver Howard Martin - First, Howard County

John Norman Hulla and Wyllian Yockey - First, Westminster

Doris Jean Cornes Campbell - Franklinville

Lee Martin and Virginia Seavy - Frederick

Ruth Naomi Trott Farmer - Granite

J. Walter Potter - Grove

Charlotte Pardoe, Ken Widlake, and Martha Elliott - Harundale

Donald Jackson and Samuel R. Wilson - Highland

Joseph Devon - Kenwood

Joyce Cates Vaughan - Knox

Ann Lyle Layton - Maryland

Rene Herbst and Mary Adele Jones - Northminster

Martha Ahlfeldt - Perry Hall

Mary "Misty" Rossbottom - Roland Park

George Miller - St. John United

Arthur Macqueen, Grace Lyon, and Joanne Flesher - Towson

Faye Burnett and Valeria Tocci – Trinity

Arlene Hall, Janet McClellan, Mary Selzer, Richard Willis, Elizabeth Wyble,

Katherine Harkness, Trygve Tonnessen, and Thomas Taylor - Woods Memorial

Founding Members of St. Andrew's, Mt. Airy:

Lois Carrah, Glenn Foden, and Eve Chaney

Churches reporting no Elder deaths:

Barrellville; Christ Memorial; First, Annapolis; Hagerstown; Havre de Grace; Light Street; Springfield; Taneytown; St. Andrew's, Mt. Airy

Appendix C: Report of the Stated Clerk

1. These resignations: RE Gil Jones (Grove) and TE Daris Bultena from the Administrative Commission for Christ Our King; TE Daris Bultena from the Commission on Reconciliation; TE Susie Atkinson from the Personnel Committee; and RE Sue Thompson (Towson) from the Commission on Spiritual Leader Development.
2. The Steering Cabinet appointed an Investigating Committee in response to a complaint received by the Stated Clerk. Members of the Investigating Committee are: TE Tracey Davenport; TE David Willerup; TE Andy Gathman; RE Art Crater (Prince of Peace) and RE Ian Fallon (Highland). Sexual Misconduct Response Team involvement may be needed.
3. The Property and Loan Commission agreed to the request of First of Cumberland to sell a rental house that they owned.
4. An Investigating Committee has brought charges against TE Ron Kruzel. The Permanent Judicial Commission is holding a hearing on February 13, 2017.
5. The Final Report from the Administrative Commission for Deer Creek Harmony may be found in Appendix D to these minutes.
6. The Administrative Commissions for the Lochearn and Hagerstown churches have reached the end of their two-year appointments. Both have submitted reports, which may be found in Appendix E and Appendix F to these minutes
7. Clerk's Honor Roll: The clerks of the following 48 churches are to be congratulated for having substantially completed the Annual Statistical Report: Ark and Dove; Babcock; Brown Memorial Park Avenue; Brown Memorial Woodbrook; Catonsville; Central; Chesnut Grove; Christ Memorial; Christ Our Anchor; Christ Our King; Churchville; Covenant; Dickey Memorial; Fallston; First of Annapolis First of Cumberland; First of Frostburg; First of Howard County; First of Westminster; Franklinville; Good Shepherd; Govans; Grove; Hagerstown; Hamilton; Hancock; Harundale; Havenwood; Havre de Grace; Hughes Memorial; Hunting Ridge; Kenwood; Knox; Lochearn; Maryland; Mount Hebron; St. Andrew's, Mt. Airy; St. John United; Taneytown; Towson; and Woods Memorial.
8. The following churches have partially completed the Annual Statistical report or have asked for an extension: Frederick, Hope, and Granite
9. The following have not yet entered any data for the Annual Statistical Report: Ashland; Barrelville; Bethel; Cherry Hill; Emmitsburg; Faith; First and Franklin; First of Bel Air; Glen Burnie Korean; Grace; Highland; Light Street; Madison Avenue; New Life; St. Andrew, Williamsport; and Trinity.

Appendix D: Deer Creek Harmony

A Final Report Administrative Commission Deer Creek Harmony Presbyterian Church

January 9, 2017

Since last reporting to the Presbytery (May 2016) the following has been accomplished:

- A closing worship service was held for Deer Creek Harmony Presbyterian Church.
- A lease/purchase agreement was entered into with Living Hope Presbyterian Church PCA for the property.
- A deed assigning the property to the Board of Trustees of the Presbytery of Baltimore was completed and signed.
- Physical property of the church was disbursed.
- Records and historical documents have been prepared and assembled for the Presbyterian Historical Society.
- Issues related to a robbery were handled.
- Property issues were attended to as needed and included: mowing, landscaping, plumbing, HVAC, insurance, etc.
- The communion silver was placed in the hands of the Presbytery of Baltimore.
- Membership issues were finalized.
- Cemetery records were assembled, corrected, and completed. Copies of records have been transmitted to both the Presbytery of Baltimore and Living Hope Church.
- Financial matters have been transferred to the Presbytery of Baltimore (see detail attached).
- The final obligations to the Rev. Susie Atkinson were met (see detail attached).

The Administrative Commission was formed on January 8, 2016 for the period of one year. As of the date of this report the work of the commission is complete. The members of the commission are confident that any continuing matters related to the former Deer Creek Harmony Presbyterian Church can be accomplished through the ongoing work of the Board of Trustees of the Presbytery of Baltimore.

Members of the Commission included: -Reverend Dr. Daris Bultena, TE
-Reverend Kimberly Secrist Ashby, TE, -Mr. Craig Duran, RE (Highland)

Final Report
Deer Creek Harmony Presbyterian Church

In my role on the Administrative Commission, I took care of membership issues and I have been handling the financial aspects of the church, together with David Harris, our appointed Treasurer. When we took over the accounts, we became signers on the Morgan Stanley investment account and 3 distinct accounts at M & T Bank. Subsequently we discovered a savings account at PNC Bank and a cemetery trust, also through PNC Bank. I have managed those accounts, paid all bills, and closed down vendor accounts no longer needed.

As of December 2016, I have completed the following:

1. All bills paid and up to date, through the final billings before the new tenants took over.
2. M&T notified that the church would no longer be using the credit card they had. M&T refused to close the account because I was not the named person, even though the church has closed. I asked them to put on the account the record that the church was closed and any charges on that account number would be fraudulent.
3. Consolidation of M&T Bank accounts by closing the savings and the buildings/grounds account.
4. Request to PNC Bank to break the trust so we can use the remaining money (about \$4000) to repair the cemetery. The process has been completed, and the remaining money was sent to the Presbytery.
5. Transferred all money not needed for bills and account maintenance to the Morgan Stanley account for long-term investment.
6. Full severance package paid to Rev. Susie Atkinson per the agreement made.
7. Checks obtained for PNC account so we can either pay money directly to the company doing the cemetery repairs or transfer the money to the Presbytery. David Harris and I are still the signers on that account.
8. All members transferred who submitted requests and could be verified as active members. Alternate solutions employed for those who were no longer on the rolls. Rolls as I had reconstructed them through minutes turned over to Catherine Blacka, Stated Clerk.
9. Letter sent to former DCH members informing them of the new rental/purchase agreement for the building.
10. Board of Pensions account in process of moving to inactive status per the closing of the church and the end of the medical benefits payments on behalf of Rev. Susie Atkinson.

Respectfully submitted,
Rev. Kimberly Secrist Ashby
Member of the Administrative Commission

Appendix E: Lochearn

Lochearn:

Members: TE Tanya Wade, TE Bill Sitterley, TE Onaje Hopper, CRE Donna Lea, and RE David Sanders

In general, there is an awareness that the two-year term is about to expire. At the same time, we are not quite ready to part ways in a good conscience. We are aware of our limitations at solving all challenges of their physical plant. With that in mind, our immediate goal is to make changes in their by-laws so that their leadership may function on a scale that is appropriate to the size of the congregation. We have made changes, and they will be voted on in a congregational meeting this month (Feb.) After that, the next step would be to vote in new officers. In light of all this, the **Commission would like to recommend that its term be extended for an additional three months.** (If need be, we might ask for an additional 3 month extension.)

With new leadership at Lochearn, we feel that they will benefit by the special interest being developed through Thriving Congregations, and their heart for urban churches.

Appendix F: Hagerstown

**The Administrative Commission
Presbyterian Church of Hagerstown
20 S. Prospect Street
January 2015-2017**

Terry Martin-Minnich (TE), Moderator

Eric Myers (TE), Clerk

Bob Reese, Ruling Elder

Ed Terry, Commissioned Ruling Elder

Working with the Congregation and Elders-in-Training

The Administrative Commission was very careful not to take over and run the church. The Commission chose to work with *Elders-In-Training* (EIT) and the pastor in finding solutions to the problems they identified as facing them. We met with the pastor and EIT on a monthly basis.

We only had one meeting with members of the congregation and that was to listen to them and inform them how we intend to proceed as an Administrative Commission. Individual members of the congregation did attend some “Session” meetings throughout the two years.

The Administrative Commission’s major focus was encouragement. We invited the Elders-in-Training to look at their challenges from God’s view point and to shift their focus from themselves and their abilities to God and His resources. We challenged them to apply Biblical principles and to rely on the power of The Holy Spirit for solutions. Members of The Commission provided examples of how our churches had addressed challenges similar to those at Hagerstown.

In the beginning, we felt that the EIT and the pastor were looking for the Commission to solve their problems. However, during the two-year period we watched the EIT grow spiritually and we were encouraged as they volunteered to accept responsibility and take ownership for the leadership of The Hagerstown Presbyterian Church.

It is our opinion that The Commission’s efforts were sincerely appreciated and the EIT are capable of providing spiritual leadership and managing the church and the church’s finances.

The Commission worked with the same group of Elders-in-training for two years. The EIT's were making real progress in understanding and functioning as Elders and Session members. At the offset, the group of seven EIT quickly became a group of six when one designated EIT never committed to the group. The six grew in confidence and knowledge. Unfortunately, the group also suffered a devastating blow when two of the members, one a very fine Clerk and her spouse, a good leader, moved from the area due to employment. Of the four who remain, one of these EIT asked to wait until another year to serve. At the

close of the Commission's two years, the Church's leadership is represented by three Elders-in-Training.

The State of the Church

The Presbyterian Church of Hagerstown (PCH) is a small, dedicated congregation with a love of God and neighbor. Their worship reflects trust and love of God. Their mission outreach witnesses the Gospel to their neighbors. The Church is also defined by a huge building plant that is exceedingly expensive to maintain and is underutilized.

The local community is very slowly redeveloping. One area of growth is as an educational hub for commuting students. The housing market is slowly expanding and developing outside the city. Both seem to have little connection to PCH. Downtown Hagerstown has many vacant buildings and few people coming downtown. Unfortunately, these factors make it very hard to attract people to the Church.

Without either a very large vital and growing congregation or an equally large and growing financial endowment, the cost of running the PCH facilities is critical.

Conclusions

PCH has a long, deep-seated tradition. The thought of closing, downsizing and/or moving is painful for some of the remaining members. Re-purposing part of the facility as a profit-making venue, though possible is probably not practical. Just bringing the buildings up to code to include handicapped access is probably cost prohibitive. The sanctuary is beautiful and with minimum expense and some advertising could become a profit-making enterprise without changing the character of the Church.

Moving to a smaller, affordable and possibly more visible location may be an answer to saving the church. The expenses at the current location will eventually deplete the endowment and the church will not be able to meet its expenses resulting in a loss of the facility with no residual.

PCH must have a ministry that lifts them up to the Lord and reaches out to their neighbors. This means active involvement and spiritual leadership of teaching and ruling Elders, Deacons and members. They need to claim this ministry/mission and make it THEIRS. They cannot just be a building that rents out space.

Appendix G: Report of the Committee on Ministry:

The Committee on Ministry reports that it:

1. Appointed these moderators of sessions: TE Jack Carlson at Good Shepherd and TE Brett Morgan at Light Street.
2. Reminds moderators and sessions that Presbytery approval, delegated to the Committee on Ministry, is required if they wish to lease their worship space, defined as “the sanctuary and nearby rooms that are closely related to the congregation’s own needs.” The presbytery’s policy may be found at:
3. Conveys to ministers, personnel committees, treasurers, and anyone else who needs to know that a workshop on the new benefits plan of the Board of Pensions will be held at Woods Memorial Church in Severna Park on April 27th from 9 AM until 3 PM.

Appendix H: Report of the Steering Cabinet

1. That the Steering Cabinet has appointed TE Rob Hoch, TE Jennifer Barchi; and CRE John Brewington to serve on the task force to review the actions of the Committee on Ministry at Christ our King, as directed at the November 2016 Presbytery meeting.
2. That it has appointed TE Todd Smith to the Administrative Commission for Christ our King, replacing TE Daris Bultena.
3. That it recommends to following change to the Presbytery Manual regarding electronic meetings

Current Manual on Electronic meetings:

- 6.4.3. Electronic meetings. In those rare cases where routine matters must be presented to the members of the agency or sub-agency for action before the next scheduled meeting of that agency, the agency may conduct the routine business by conference call or electronic means which bring members together or by polling, either by telephone or electronic means.
 - 6.4.3.1. A reasonable attempt must be made to reach all members.
 - 6.4.3.2. There must be a quorum.

- 6.4.3.3. Any two members may object to the electronic or telephone procedure, and in that case a regular meeting must be convened.
- 6.4.3.4. The action should be confirmed at the next scheduled meeting, so that it can be included in the minutes of the agency.

Proposed change is to remove the existing 6.4.3 and replacing it with a new 6.5 and re-number the existing 6.5 through 6.7 as 6.6 through 6.8. [6.4 is entitled "Proper representation of the full body of the agency" and defines quorums and what to do when a quorum is not present.]

6. AGENCIES OF THE PRESBYTERY

6.5. Electronic meetings. Robert's Rules of Order, 11th Edition, provides for limited use of electronic meetings. The basic rule is that, to be valid, an electronic meeting must provide for all members to participate in real time by being able to see and/or hear each other in a live setting.

6.5.1. Video Conference Meetings. Current technology permits electronic meetings via such methods as Skype and GoToMeeting. Robert's Rules, 11th Edition, specifies that in order for such a meeting to be valid, all members of the committee or entity utilizing such technology must be able to be on-line and must be able to participate fully. This implies that committee members must possess or have access to a computer with broadband Internet access. This means cable, satellite or other Wi-Fi capability. All members of the entity conducting the meeting must be able to see, hear and speak when appropriate.

6.5.2. Telephone Conference Call Meetings. At the discretion of a committee or unit, meetings by telephone conference call are authorized and encouraged where appropriate. Such meetings require consent of the majority of the body. It is recommended that meetings via telephone conference call not be undertaken unless and until the body has met face-to-face several times so that all members know each other well. Conference calls are more appropriate for groups of fewer than eight members.

6.5.3. Use of Email. The Presbytery, the Presbytery Council and the Presbytery units, committees and commissions are authorized to use email for the distribution of meeting notices, distribution of meeting minutes, and action on routine matters.

6.5.1.1. Routine matters do not need discussion or deliberation. Examples at the level of a session might include approval of a baptism or of the use of church facilities.

6.5.1.2. A reasonable attempt must be made to reach all members.

6.5.1.3. There must be a quorum.

- 6.5.1.4. Any two members may object to the email vote, and in that case a regular meeting must be convened.
- 6.5.1.5. The action should be confirmed at the next scheduled meeting, so that it can be included in the minutes of the agency.