

Minutes of the 877th Gathering of the Presbytery of Baltimore
10:00 AM Saturday, November 11, 2017
Harundale Presbyterian Church
Glen Burnie, Maryland

Moderator Adrienne Knight, who offered the opening prayer, called the gathering to order at 10:00 AM. Vice-Moderator Caroline Kelly shared pastoral concerns. Host Pastor Tracey Davenport offered a welcome and necessary directions for moving about the church facilities.

The Stated Clerk then moved the adoption of the docket with the following alterations:

- Adding to Item 4 of the Consent Motion that the Presbytery Approve the transfer of the Rev. Merritt Schatz to the Presbytery of Donegal, and
 - Adding the Report from Committee on Preparation for Ministry that it has removed Brian Sandell and Keith Sandell from the rolls of Candidates and Inquirers.
 - Calling attention to the fact that the merger to be voted upon in the afternoon involves Brown Memorial Woodbrook Presbyterian and Govans Presbyterian Churches.

With a proper second, the motion was approved.

New pastors and first time Ruling Elder Commissioners were introduced by Rev. Jackie Taylor, General Presbyter; the Moderator and Vice-Moderator recognized the service of the immediate past Moderator, the Rev. John V. Carlson. The Rev. Alonzo Johnson of the Presbytery of Mid-Kentucky was seated as a corresponding member.

Rev. Judy Johnson was recognized to welcome and recognize Pastor Rick Hill and members of the Presbyterian Church of Hagerstown on the 200th Anniversary of the church.

The presbytery then moved to worship, led by Rev. Alonzo Johnson, of the Self-Development of Peoples. During the worship service, recognition was made of the service of the Rev. Bill Nickels to the presbytery. An offering was received for Disaster Relief. Following the service, Commissioners adjourned to various workshops, and from there to lunch.

At 1:15 p.m. the Gathering continued with “Open Space” opportunities for discussion.

At 2:15, the presbytery reconvened, with music led by the In-the-Loop/Apostles and Disciples Ministry group, and prayer by the Vice-Moderator Caroline Kelly.

STATED CLERK’S REPORT

Stated Clerk Jack Carlson gave his report, the printed portion of which is contained in Appendix B of these minutes. He then moved the following consent motion, which was approved:

1. THE approval of the minutes of the Stated Meeting of the Presbytery of Baltimore, September 14, 2017, as posted on the Presbytery website

www.baltimorepresbytery.org). You may download the minutes to an electronic device or print the minutes, if you desire a paper copy.

2. THAT the Commission to install Amy Carlson on September 10, 2017, as Associate Pastor at Second Presbyterian Church be dismissed, as Rev. Carlson was duly installed. Minister members of the commission were: Rev. John V. Carlson (moderator); Rev. Dr. Thomas Blair, Rev. Kate Foster Connors; Ruling Elder members were: Mari Quint (Second), Shay Herman (Second), and Karen Wright (Maryland).
3. THAT the Commission to ordain and install Janna VanderWoude on October 22, 2017, as Pastor at Northminster Presbyterian Church be dismissed, as Rev. VanderWoude was duly ordained and installed. Minister members of the commission were: Rev. John V. Carlson, Stated Clerk and Past Moderator, presiding; Rev. Jeanne Gay and Rev. Becca Crate; Ruling Elder Commissioners were: Brian Cumer (Northminster), Bruce Cowan (Westminster), Bill Starke (Good Shepherd), and CRE Anita Bishop Johnson (Mt. Paran). Corresponding Member: Rev. Daris Bultena (Presbytery of Tropical Florida).
4. THAT the Presbytery approve the following transfers: The Rev. Kyle Powderly to the Catoctin Association of the United Church of Christ; Rev. Aaron Frank to the Presbytery of Geneva, and the Rev. Merritt Schatz to the Presbytery of Donegal.
5. That the Presbytery elect as Rev. Keith Paige (Cherry Hill) as Commissioner to the Synod of the Mid-Atlantic, Class of 2019.
6. That the Presbytery elect Rev. Ray Meute (Highland) as representative to the Speer Fund, Class of 2020.
7. That the Presbytery elect Rev. Matthew Glasgow (Westminster) to the Committee on Ministry (Class of 2019).
8. That the Presbytery elect Rev. Janna VanderWoude (Northminster) to the Commission on Reconciliation (Class of 2020).
9. That the Presbytery elect RE Yvette McEachern (Knox) to the Commission on Reconciliation (Class of 2020).
10. That the ministries in the table of "Ministers Serving in Validated Ministries", found in Appendix D, be validated or re-validated for 2018 and that the Parish Associate Relationships be confirmed. Any not listed will be brought to the February 2018 Gathering.
11. That the membership of the ministers listed in the table of "Ministers at Large", found in Appendix A, be continued in 2018 and that the Parish Associate relationships listed be confirmed.

ELECTION OF COMMISSIONERS AND YAAD TO 223RD GENERAL ASSEMBLY

Rev. Jennifer DiFrancesco, Chair of the Nominating Committee, presented the candidates for election as Commissioners, Alternates, and Young Adult Advisory Delegate to the 223rd General Assembly (2018) in St. Louis, MO: Rev. DiFrancesco moved that Paragraph 19.2.2 of the presbytery manual be set aside so that we can vote on the nominees without one month's notice; the motion was approved. There being no nominations from the floor, the following were elected:

12. Ministers of Word and Sacrament Nominees: Rev. Michael Moore, Pastor of Knox Presbyterian Church, and Rev. Heather Shortlidge, Associate Pastor of First Presbyterian Church, Annapolis.
13. Ministers of Word and Sacrament, Alternates: Rev. Keith Paige, Pastor of Cherry Hill Presbyterian Church, and Rev. Sue Lowcock Harris, Co-Pastor of First Presbyterian Church of Howard County.
14. Ruling Elder Nominees: CRE John Brewington, Pastor of the Lochearn Presbyterian Church, and RE Bill Daniel, Woods Memorial Presbyterian Church.
15. Ruling Elder Alternates: RE Carol Mason (Maryland) and RE Keith Glennan (Catonsville).
16. Young Adult Advisory Delegate: Anthony Wade (Grace), and as alternate, Melissa Courtney (First, Cumberland).

ANNUAL REPORT OF THE GENERAL PRESBYTER

The Rev. Jacqueline Taylor gave the annual report of the General Presbyter.

NEXT CHURCH

The Rev. Andrew Foster Connors presented information on the conference of NEXT Church coming to Baltimore February 26-28, 2018, emphasizing the opportunities available to those living in the Baltimore area.

STEERING CABINET REPORT

RE James Parks gave the report of the Steering Cabinet, as follows, the Cabinet recommending:

17. THAT we approve the detailed 2018 budget. Posted separately on line; some copies will be available at the meeting. The motion was approved.
18. THAT the Presbytery approve the merger of Govans Presbyterian Church and Brown Memorial Woodbrook Presbyterian Church, as outlined in Appendix C. **Rationale:** This motion was received as a First Reading in September. Appendix C has a history and timeline for the proposed merger; the Plan for Union is Appendix D.

In discussion of the motion, an amendment was offered and seconded to the Plan of Union to the effect that one-third (1/3) of the net proceeds of the sale of the property would go to the Presbytery, and 2/3 to the Uniting Church; the motion was ruled out of order. The Presbytery then voted to approve the motion to merge the two churches.

19. THAT the Administrative Commission for Christ Our King be dissolved, with thanks, as they have completed their work and submitted their final report. (Appendix F). Members of the Commission are named in the Appendix. The motion was approved

NEW WORSHIPPING COMMUNITIES

Rev. Tim Stern from the Commission on Thriving Congregations introduced Rev. Tim Hughes Williams of Light Street Presbyterian Church, Rev. Jenn DiFrancesco of the Slate Project, and Rev. Migde Lucas of the Comunidad Presbyteriana la Trinidad to report on the development of New Worshipping Communities in Baltimore Presbytery.

COMMITTEE ON MINISTRY

RE Jim Schroll gave the report for the Committee on Ministry, recommending the following:

- 20. THAT Presbytery establish the positions of (two) co-pastors at the newly merged Govans Presbyterian Church, and approve the call of the new church to the Revs. Thomas Harris and Randall Clayton, with the following terms of call for each co-pastor: Salary/housing: \$74,664, POB pension dues: \$27,252, SECA \$6197; professional expenses \$3000; Study allowance \$1500; Mileage \$2,000. Vacation leave for Rev. Harris: 5 weeks; Study leave for Rev. Harris: 2 weeks. Vacation leave for Rev. Clayton: 6 weeks; study leave for Rev. Clayton 3 weeks.

NEW BUSINESS

There was no new business.

CLOSE OF BUSINESS

There being no further business, a motion to adjourn was entertained. Following a second and an affirmative vote, Moderator Adrienne Knight offered the closing prayer at 3:40 PM, and the presbytery was adjourned.

Respectfully Submitted,

Attest:

John V. Carlson
Stated Clerk

Mary D. Gaut
Deputy Stated Clerk

Appendices:

- A. Attendance Detail
- B. Reports – Stated Clerk, Committee on Ministry, Committee on Preparation for Ministry, Steering Cabinet
- C. Govans/Brown Memorial, Woodbrook, Timeline
- D. Plan for Union of Govans and Brown Memorial Woodbrook Congregations
- E. Specialized Ministry Lists
- F. Request to Dissolve Christ Our King Administrative Commission.

Appendix A: Attendance Detail

Category	Present	Excused	Absent	Total
Teaching Elders Serving Churches	28	13	23	64
Resident Specialized Clergy and H.R.	8	4	61	73
Ruling Elder Members of Presbytery's Steering Cabinet and Commissions	4	0	8	12
Continuing Corresponding Members	1	0	0	1
Ruling Elder Commissioners	33	0	42	75
Youth Advisory Delegates	0	0	0	0
Guests and Presbytery Program Staff	36	0	0	32
Commissioned Ruling Elders	4	1	3	8
Certified Lay Employees with vote	0	0	1	1
Former Ruling Elder Moderators	1	0	11	12
Former Ruling Elder Stated Clerks	2	0	1	3
Totals	117	18	150	285

Teaching Elders serving churches:

Present: Thomas Blair; Randall Clayton, Tracey Davenport; Susan DeWyngaert; Jennifer Di Francesco, Amy Duiker; Carrie Finch-Burriss; Alison Halsey; Ronnie Hankins; Tom Harris; Bill Hathaway; Tim Hughes; Mary Ka Kanahan; Caroline Kelly; Ken Kovacs; Nancy Lincoln-Reynolds; Edwin Lacy; Renee Mackey; Elizabeth McLean; Ray Meute; Michael Moore; Eric Myers; David Norse; Keith Paige; Adrian Pratt; Tim Stern; David Willerup.

Absent and Excused: Rebecca Crate; Amy Carlson; Kimberly Secrist-Ashby; Merritt Schatz; Terrence Alspaugh; Kimberly Secrist-Ashby; Jennifer Barchi; Dorothy Boulton; Harold Cahill; Amy Carlson; Rob Carter; Jessie Lowry; Stephen Melton; Andrew Nagel; John Schmidt; Heather Shortlidge.

Absent: Christa Burns; Laura Crihfield; Phyllis Felton; Brandon Frick; Andrew Gathman; Jeanne Gay; Matthew Glasgow; Mark Hanna; Morton Harris; Sue Harris; Richard Hill; Rob Hoch; Scott Hoffman; Leonard Hornick; John Kazanjian; Teresa Martin-Minnich; Shannon Meacham; Jonathon Nelson;

Mark Sandell; Janna VanderWoude; Todd Smith; Joel Strom; Laurel Underwood; Tanya Wade.

Resident Specialized Clergy

Present: Brandon Brewer; Karen Brown; John Carlson; Lindley DeGarmo; Mary Gaut; David Harris; John Myhill; Caroline Sell; Nate Sell; Jackie Taylor; Migde Lucas.

Absent and Excused: Onaje Hopper; Merritt Schatz;

Absent: Sarah Diehl; Richard G. Jones; Christopher Leighton; Stephen Mann; Stacy Martin; Kay Myers; Edward Richardson; Charles E. Thomas, Sr

Honorably Retired

Present: Corrine Baker; Gretchen van Utt;

Excused: Terry Schoener

Ruling Elder Members of Presbytery's Steering Cabinet and Commissions

Present: Deborah Baer; Keith Glennan; Adrienne Knight; James Parks

Absent: Chrystie Adams; Lisa Beacham; Alice Haskins; Guy Moody; Susan Moody; Rob Smith; JoAnne Torrie; Jaime Wilkins-Parker

Corresponding Members: Alonzo Johnson

Ruling Elder Commissioners from Congregations:

Present: Brown Memorial Park Avenue, Deb Baer; Brown Memorial Woodbrook, E. M. Ceanfaglione; Catonsville, Victoria Lord; Christ Memorial, Bill Gretsche; Christ Our King, David Poust, Barbara Tower; Churchville, Bonnie Jones; First and Franklin, Paula Crews; First, Annapolis, Helen Krone; First Cumberland, Carolyn Mathews; Frederick, (illegible); Good Shepherd, Cindy Prevatte; Govans, Loren Webster; Hamilton, Janice Howard; Harundale, Jay Garvin; Havenwood, Shirley Dorl; Havre de Grace, Lew Mason; Hope, Naomi Baldwin; Hunting Ridge, Stella Ngang; Kenwood, Erik Burriss; Knox Kenneth Walker; Maryland, Carol Mason; Mt. Hebron, Judy Sheldon; Perry Hall, Kathy Weiman; Second, Olivia Risser; St. John United (illegible); Woods Memorial, Doug Nauman; Karen Kissam; Jill Williamson, Jenny Henry, Steve Haines

Congregations without Elder representation: Ark and Dove; Babcock, Barrelville, Bethel, Central; Cherry Hill; Christ Our Anchor; Covenant; Dickey Memorial; Emmitsburg; Faith; Fallston; First, Bel Air; First, Frostburg; First of Howard County; First Westminster; Franklinville; Glen Burnie Korean; Grace; Granite; Grove; Hagerstown; Hancock; Highland; Hughes Memorial; Korean United; Light Street; Lochearn; Madison Avenue; Mount Paran; Northminster; Prince of Peace; Roland Park; Springfield; St. Andrew (Williamsport); St. Andrew's (Mt. Airy); Taneytown; Towson; Trinity.

Commissioned Ruling Elders

Present: Joan Berry; Donna Lea; Greg Seltzer; Ed Terry

Excused: Anita Bishop-Johnson

Absent: John Brewington; LaJerne Cornish; Ledonia Kimball; Cleoda Walker

Youth Advisory Delegates Present: None

Certified Lay Employees with vote: None

Former Ruling Elder Moderators: James Parks, James Schroll

Former Ruling Elder Stated Clerks Present: Catherine Blacka, Charles Forbes

Presbytery Program Staff Present (without vote): Debbie Schmidt; Deb Milcarek; Susan Krehbiel; Judy Johnson

32 guests were also present.

APPENDIX B: Reports

Stated Clerk's Report

The Stated Clerk reports:

- These resignations:
 - Rev. Phyllis Felton from the Commission on Spiritual Leader Development.
- The Stated Clerk is required to report annually to the presbytery the names of those persons on our rolls in the category of "Failure to Engage in Validated Ministry" [G-2.0508]. Craig Barton is the only person on that roll and he has been on the roll since 2/12/2015.
- The Stated Clerk is required to keep a current roster of those members of the Permanent Judicial Commission whose terms have expired within the past six years [D-5.0206b]. Those persons are:

Class of 2016	RE Tom Eastman	Brown Memorial Woodbrook	1.
	TE Tim Stern	Ark and Dove	
Class of 2014	RE Margaret Farthing	First of Howard County	
	TE Andrew Foster Connors	Brown Memorial Park Avenue	
	TE Walt Peters	Honorably Retired	

Committee on Ministry

The Committee on Ministry reports that it:

Approved the transfer of Edwin Lacey from Abingdon Presbytery to serve as the temporary supply at Hope Church, beginning October 4, 2017, and that the Committee on Ministry approved the contract between Hope Church and Rev. Lacy.

Approved the transfer of Aaron Frank to the Presbytery of Geneva; Geneva Presbytery received him in September.

Committee on Preparation for Ministry

The Committee on Preparation for Ministry reports:

It has removed the names of Brian Sandell and Keith Sandell from the rolls of Candidates and Inquirers.

Steering Cabinet

The Steering Cabinet reports that:

It has clarified the charge of the Administrative Commission appointed to assist with the merger of Govans and Brown Memorial Woodbrook. The members of the commission are: TE Ronnie Hankins (Trinity, chair), TE Tom Harris (Govans), TE Randy Clayton (Brown Memorial Woodbrook), RE Anne Heuisler

(Brown Memorial Park Avenue), and RE Bob Latshaw (Towson). The revised authorities and responsibilities of the Administrative Commission are:

- Authority to ~~approve~~ *facilitate* the merger as specified in the plan of union to be developed.
- Authority to act on behalf of presbytery to dissolve and/or merge the old corporations and merge/create the new ~~church~~ corporation as outlined in the plan for merger.
- *Within the mandate stated*, authority to delineate *between* the responsibilities of the AC and the sessions and responsibility to work closely with the existing planning committees of the churches.
- Authority to approve the purchase, sale and encumbrance of property in consultation with the Presbytery's Property and Loan Commission.
- Report to presbytery on a regular basis and keep thorough and accurate minutes of all meetings to be delivered to the Stated Clerk, concluding with a written report to be included in Presbytery minutes. The Commission is to remain in place until all property issues arising from the merger are concluded satisfactorily.

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The Steering Cabinet further reports that: It has formed an Administrative Commission to assume original jurisdiction at Glen Burnie Korean Presbyterian Church. The Commission is charged to act as the Session:

- To attend to all current ecclesial and corporate matters, and those that may arise during the course of the work of the AC;
- To tend faithfully to the business and financial affairs of the congregation;
- To work with Committee on Ministry to provide for pastoral leadership;
- To begin to develop a plan for the future mission and ministry of the congregation;
- To keep a careful and thorough record of their meetings and other activities, and to report regularly to the Presbytery through the Committee on Ministry.

Members of the Commission are: Rev. Jeong Han (Korean United), Rev. Amy Duiker (Harundale), RE Jay Garvin (Harundale), RE Soung Hee Baranowski (Good Shepherd), and RE John Yi (Korean United).

Appendix C

History and Timeline for the Govans/Brown Memorial Woodbrook Merger

PROPOSED MERGER BETWEEN BROWN MEMORIAL WOODBROOK AND GOVANS

The proposed merger between these two congregations grows out of discernment processes in which both churches were independently engaged.

- For Brown Memorial Woodbrook, there were several interrelated challenges including long term membership declines, significant financial deficits which had drained unrestricted resources to meet obligations, a facility in dire need of upgrades with substantial ongoing operating costs, numerous visioning processes which did not result in new sparks of energy and passion, etc.
- For Govans, the concern was for long-term viability in light of many years of structural budget deficits.
- Brown Memorial Woodbrook was exploring a variety of possible paths for its future including dissolution, “nesting” in another congregation’s space, divesting of property and leasing space, as well as merger.
- When the possibility of merging with Brown arose, Govans was exploring the possibility of painful cuts to staff and programming, or the possibility of giving their building to a non-profit with the stipulation that the congregation could continue to utilize the facility for ministry.

There are a number of reasons why this particular merger seems to be a faithful path for both churches:

- Both Govans and Brown Memorial Woodbrook are both at a point in their congregational life that they were ready to explore and embrace the idea of merger. And, discernment processes in both churches had led each church to recognize that a new day calls for new ways of being.
- Both churches desire to create a worshiping community that will not just be sustainable but in which new sparks of energy and mission might arise.
- Each side brings significant complementary gifts to the new church that might result in a strong and vibrant merged church.
- This particular merger is not an acquisition of one church by another, but rather a joining of two congregations on equal footing to create a new worshipping community out of the gifts and history of each of the two individual congregations.
- The two congregations have been involved in some of the same missional causes over time and while they are demographically different, they share a similar theological outlook.

The Plan of Union indicates that the merged congregation will utilize the Govans site, and the name “Govans” will be the name of the merged congregation. The initial Session will be comprised of the current Sessions of both churches. It is anticipated that the current pastors of each congregation will become co-pastors of the merged church.

Proposed Timeline for Merger of Brown Memorial Woodbrook and Govans Presbyterian Churches

June 26th - Brown Session reviews Plan of Union and provides feedback to committees

June 27th - Govans Session reviews Plan of Union and provides feedback to committees

August - Begin Session meetings at the same time and place to allow part of each meeting to be held together. Continue this type of meeting in September, October, and November.

September 14th - Randy, Tom, and representative of the Joint Committee present the merger at the Presbytery without a vote.

September 17th - Brown Session votes on the Plan of Union to present to the Brown Congregation.

September 26th - Govans Session votes on the Plan of Union to present to the Govans Congregation

October 1st - Both Congregations hold Congregational Meetings to vote on the Plan of Union

November 11th - Presbytery votes on the Plan of Union

December 3rd - First merged worship service.

Appendix D: Plan of Union – Brown Memorial Woodbrook and Govans Presbyterian Churches

[DRAFT]

PRESBYTERIAN CHURCH (U.S.A.)

PLAN OF UNION

BETWEEN THE BROWN MEMORIAL WOODBROOK AND THE GOVANS PRESBYTERIAN CHURCHES OF THE PRESBYTERY OF BALTIMORE BALTIMORE, MARYLAND

PREAMBLE

The congregations of the Brown Memorial Woodbrook and Govans Presbyterian Churches have jointly and separately decided that the mission of Jesus Christ in this world, and specifically in the north central section of Baltimore (the Charles Street and York Road Corridors), can better be advanced by uniting the two congregations and churches, than by striving to do God's will as separate entities. The Brown Memorial Woodbrook Presbyterian Church has ministered in this area since 1960, first as the Woodbrook campus of the Brown Memorial Presbyterian Church, and then as a new church established in 1980, the Brown Memorial Woodbrook Presbyterian Church. In recent years its mission has been characterized by supporting mission throughout the metropolitan area and by service to the immediately surrounding community, for example as home to the Brown Memorial Weekday School, the Woodbrook Players, the Govans Ecumenical Development Corporation (GEDCO)—developer of Stadium Place and other housing opportunities in north Baltimore, CARES—GEDCO's food pantry and financial services agency, and by an intentional effort to be inclusive of all of the people of God. The Govans Presbyterian Church has ministered nearby in the neighborhood of Govans since 1844. Its ministry has been characterized as warm and loving to its members and its community and welcoming to all persons. It also has been intentional in its efforts to be inclusive, and has stressed ministry to the community in its mission outreach, epitomized by such programs as its PreSchool, CARES, GEDCO, Epiphany House, and Ascension Homes. Both churches have seen demographic changes in their membership and community which lead them to believe that they can pursue their missions and goals more strongly together.

We, the members of Brown Memorial Woodbrook and Govans Presbyterian Churches, under the auspices of the Presbytery of Baltimore, desire to establish a single congregation that will continue these ministries and will create new ministries, serving God, our community, the Presbyterian Church, and our own membership. We welcome all persons who place their faith in God, the Parent of Jesus Christ, to join with us in that ministry. In the spirit of the inclusiveness that has characterized both of our congregations, we welcome all--saints and sinners, young and old, rich and poor, from Govans and from Brown Memorial Woodbrook--to join in this ministry regardless of their gender, age, race, condition of disability, sexual orientation, gender identity, or ethnic background.

We do, therefore, adopt this Plan of Union of the Govans Presbyterian Church (hereinafter "Govans") and the Brown Memorial Woodbrook Presbyterian Church (hereinafter "Brown Memorial Woodbrook") to provide for the establishment, under the auspices of the Presbytery of Baltimore and with its concurrence and blessing, of the (new) Govans Presbyterian Church, Presbyterian Church (U.S.A.) (hereinafter "the United Church") as a congregation of the Presbyterian Church (U.S.A.) in the Presbytery of Baltimore.

THE PLAN OF UNION

The name of the United Church will be the Govans Presbyterian Church, Presbyterian Church (U.S.A.). The United Church will be the continuation of both the Brown Memorial Woodbrook and the Govans Presbyterian Churches and its history will be the history of both churches. Govans Presbyterian Church is the result of a merger of the Govans Presbyterian Church and the Waverly Presbyterian Church in 1992, which is itself a result of the merger of the Waverly Presbyterian Church and the Hampden Presbyterian Church. Brown Memorial Woodbrook Presbyterian Church was established in 1980 as one of two successors of the Brown Memorial Presbyterian Church, in accordance with the document "Brown Memorial Church of the City of Baltimore, Articles of Voluntary Dissolution" and specifically its Exhibit A, "Memorandum of Understanding" both documents being incorporated into this Plan of Union by reference. The United Church, as the successor to Brown Memorial Woodbrook Presbyterian Church retains all privileges and responsibilities spelled out in those documents.

All the active, baptized, and associate members of Brown Memorial Woodbrook and Govans will be active, baptized, and associate members of the United Church. The United Church will follow the Book of Order of the Presbyterian Church (U.S.A.) and not maintain an inactive roll. Therefore, all persons on the inactive roll of Govans will not become members of the United Church unless the Session of the United Church determines to reactivate them. Brown Memorial Woodbrook does not maintain an inactive roll.

The customary times of worship for the United Church, unless and until changed by the Session of the United Church, will be 9:00 and 10:45 a.m. on Sunday morning, with the Christian Education program at 10:00 a.m.

The ordained officers of the United Church will comprise the Session, beginning with equal numbers of the serving Session members of Brown Memorial Woodbrook and Govans:

Class of 2018	Class of 2019	Class of 2020
Bobbie Cook (B)	Linda Bluth (B)	Carolyn Anewich (G)
Tom Crawley (B)	Karen Ceanfaglione (B)	Beth Bryant (G)
Stephen Gaede (G)	Kaye Gooch (G)	Elizabeth Ceanfaglione (B)
Joe Gover (G)	Carol Hamilton (G)	Rich Dombrowski (G)
Judy Western (G)	Wendy Smith (G)	Chris Herfel (G)
Elsie Wong (B)	David Boersma (B)	Katherine Stanka (B)
	(one to be elected) (B)	Elizabeth Toole (B)

Beginning with the first class of Ruling Elders elected by the United Church, each class will be reduced by one person until each class equals five. However, the congregation of the United Church may change this formula at any time in accordance with the Book of Order of the Presbyterian Church (U.S.A.)

Ruling Elder Joe Gover is Clerk of the Govans Session and Ruling Elder Elizabeth Toole is the Clerk of the Brown Memorial Woodbrook Session. Upon merger each will become Co-Clerk of the Session of the United Church and will continue in office until the Session of the United Church elects a single successor.

The pastoral relationships of Govans and Brown Memorial Woodbrook will be dissolved as of the date and time of the union. By adoption of this Plan of Union the congregation of the United Church calls the Rev. Randall T. Clayton and the Rev. Thomas C. Harris to be their Co-Pastors effective with the creation of the United Church.

Both Govans and Brown Memorial Woodbrook have mission statements to guide in decision-making. These will, jointly, be the mission statement of the United Church until a new mission statement is adopted. An early priority of the United Church will be to consider a new mission statement.

Govans has a provision in its Bylaws for Ordaining and Commissioning Deacons to serve in various roles in the church as determined by the Session. Brown Memorial Woodbrook has a Board of Deacons which carries out various service responsibilities in the church. The United Church will not have a Board of Deacons, but will continue the provision for Commissioned Deacons and the Session of the United Church is encouraged to commission Deacons for specific service to the church and

community, and to nominate additional members to be elected Deacons by the congregation and Commissioned by the Session.

The United Church will honor any ongoing contracts or leases, until their expiration, of the Brown Memorial Woodbrook and Govans churches. Specifically, the new energy initiative construction now being undertaken by Govans shall continue under the supervision of the Session of the United Church.

Brown Memorial Woodbrook and Govans have had a policy of welcoming persons into their fellowship, including ordained leadership, regardless of their sexual orientation and identity, and the United Church specifically undertakes to continue this policy.

All of the assets, temporal and spiritual, of the Brown Memorial Woodbrook and Govans Presbyterian Churches will, as of December 3, 2017, become the assets of the United Church. The members and officers of the United Church pledge to respect the feelings and traditions of the two uniting church communities with respect to the missions and utilization of the former properties and assets of Govans and Brown Memorial Woodbrook.

It is anticipated that the Govans PreSchool will continue its educational mission under the leadership of the Session of the United Church. The Session of Brown Memorial Woodbrook has committed to the transfer of the Brown Memorial Weekday School to St. Thomas' Episcopal Church in Owings Mills, Maryland. That transfer is anticipated at the close of the 2017-2018 school year. At that time control of the school and all of its assets – including equipment and supplies currently housed at Brown Memorial Woodbrook and funds held by the United Church and account for as Brown Memorial Weekday School funds – will be transferred to St. Thomas' Episcopal Church. If, because of decisions by the leadership of the Brown Memorial Weekday School or St. Thomas' Episcopal Church this transfer of assets does not occur, the Session of the United Church will have the responsibility of resolving the future of the Brown Memorial Weekday School.

The United Church will honor 2017 mission and other commitments of both Govans and Brown Memorial Woodbrook. These commitments, and the mission giving traditions of both Brown Memorial Woodbrook and Govans will be considered in the development of the 2018 and future budgets for the United Church.

Govans and Brown Memorial Woodbrook have agreed to merge their finances on January 1, 2018. The fiscal year of the United Church will be January 1 through December 31, until changed by the Session of the United Church. In general the accounting, bank accounts, and brokerage accounts of Govans will be used to hold the funds of the United Church. New accounts in the name of the United Church will be opened as needed. As soon as practical after January 1, 2018, the balances in the bank and other accounts of Brown Memorial Woodbrook will be transferred to the accounts of the United Church, except that the operating bank account of Brown Memorial

Woodbrook will retain sufficient funds to maintain and operate the church buildings until they are sold. Rents and other receipts relating to the Brown Memorial Woodbrook buildings will continue to be deposited in this account.

Both Brown Memorial Woodbrook and Govans maintain certain capital funds, some of which have been designated by their donors as permanent endowments and others of which have been designated by the Sessions of Brown Memorial Woodbrook or Govans as quasi-endowments. (A quasi-endowment, as opposed to a permanent endowment which is established by a donor and accepted by the Session, is established by the Session. It is treated the same as a permanent endowment, except that it is subject to revision or termination by the Session and any time.) The capital funds of Govans are listed each year in their Annual Report under the heading "Govans Presbyterian Church Pooled Endowment Fund." That listing identifies whether the fund is a permanent or a quasi-endowment, where the annual proceeds of the fund are to be distributed, and the historic value of the fund (that is for permanent endowments, the amount of the fund which must be retained for investment). The United Church will retain this listing and add the following funds to it:

The Brown Memorial Woodbrook Endowment Fund, a quasi-endowment fund which will support the operating budget of the United Church; this fund will hold the funds now designated by Brown Memorial Woodbrook as an "Endowment Fund" and will receive three-fourths of the proceeds of the sale of the Brown Memorial Woodbrook building, as hereinafter provided.

The Brown Memorial Woodbrook Mission Endowment Fund, a quasiendowment fund which will support the mission activities of the United Church; this fund will receive one-fourth of the proceeds of the sale of the Brown Memorial Woodbrook building, as hereinafter provided.

The Doeller Music Fund, a permanent endowment which will support the music program of the United Church, with an agreed historic value equal to the total value of the fund upon merger; this fund will hold those funds current designated by Brown in their Doeller Fund.

The Sanctuary Maintenance Fund, a permanent endowment, which will support the maintenance of the sanctuary and other worship and mission facilities of the United Church; this fund will hold those funds now designated by Brown Memorial Woodbrook as the Sanctuary Maintenance Fund and the Sanctuary Income Fund; the historic value of this fund will be \$200,000 which is the amount of the fund that by donor designation must be retained for investment. In adopting this Plan of Union, the Session of Brown Memorial Woodbrook Presbyterian Church declares its understanding that the donor designation of these funds to maintain the sanctuary of Brown Memorial Woodbrook Presbyterian Church at 6200 Charles Street in Baltimore County, Maryland, will no longer be possible, since that will no longer be the worship home of Brown Memorial Woodbrook, and that the closest possible use of the

funds will be to maintain the sanctuary and other worship and mission facilities of the United Church which is where the current members of Brown Memorial Woodbrook will be invited to worship and maintain their membership.

These funds may be pooled into a single investment account, provided they are separately accounted for, to the extent permitted by any donor restrictions on the funds. The Session of the United Church may determine to aggregate the capital gains and annual income from these funds and pay a fixed percentage of the total fund balance to each beneficiary annually. Govans currently follows this practice and pays a fixed 5%.

Both Brown Memorial Woodbrook and Govans maintain certain current funds not only for the general operation of the churches, but for specifically designated purposes. The Session of the United Church will maintain these designations as much as is practical, combining funds from the two churches which have similar purposes.

The church property and buildings now owned by Brown Memorial Woodbrook and Govans, will be conserved, managed and disposed of by the Session of the United Church. The net proceeds of the sale of the Brown Memorial Woodbrook property on Charles Street, after expenses necessitated by the joining of the two churches, for example renovations at Govans to accommodate staff and the Woodbrook Players and satisfaction of the liabilities incurred in the closing or moving of the Brown Memorial Woodbrook columbarium, shall be held by the United Church as endowment, 25% for mission support and 75% for operations, as long as a balanced operating budget can be approved using income from the aforesaid 75% endowment. If the operating budget cannot be approved in balance, then the United Church's Session will decide how to adjust the use of the endowment income from the sale of the Brown Memorial Woodbrook property, to meet the goals of a balanced budget and mission support.

Govans owns and is responsible for a community cemetery, including a cremation garden, on its property; the Session of the United Church will continue this responsibility, unless and until this responsibility is accepted by another responsible entity. Brown Memorial Woodbrook has a columbarium on its property which will have to be closed and/or moved before the sale of the property. The Session of the United Church will undertake to build on the Govans property a columbarium similar to that of Brown Memorial Woodbrook if this is possible. Owners of niches in the Brown Memorial Woodbrook columbarium will be invited to have their interest in the columbarium transferred to the similar columbarium or cremation garden at Govans, or they may request the return of payments made and take responsibility for any cremains that have been interred at Brown Memorial Woodbrook.

Govans is incorporated in the State of Maryland under the corporate name "GOVANS PRESBYTERIAN CHURCH." Its Articles of Incorporation specify that the Session shall be the Trustees of the Corporation, and the Session of the United Church, as the legal successor of Govans Presbyterian Church, will be, upon merger, the Trustees of the Corporation. That corporation will be the corporate entity for the United

Church, and will hold all of the assets and property, real and personal, of the United Church, except as provided in this paragraph. Brown Memorial Woodbrook is incorporated in the State of Maryland under the corporate names "BROWN MEMORIAL WOODBROOK PRESBYTERIAN CHURCH." Brown Memorial Woodbrook's Bylaws specify that elders in active service on the Session will be Trustees of the Corporation, and therefore the elders in active service on the Session of the United Church will be, upon merger, the Trustees of the Corporation. As soon as practical following the merger the Trustees of this corporation will transfer all assets to the corporation, "GOVANS PRESBYTERIAN CHURCH", except that it will retain title to the real estate owned by Brown Memorial Woodbrook church, and will arrange to sell such real estate on behalf of the United Church. Upon the sale of the property and the resolution of all issues relating to the property, and the payment of all debts of the corporation, the Trustees will transfer any remaining funds to the corporation, "GOVANS PRESBYTERIAN CHURCH," and then voluntarily dissolve as a corporation.

Except on matters that are specifically addressed in this Plan of Union, all of the policies previously adopted by the Sessions of Govans or Brown Memorial Woodbrook, and in effect at the time of union, will continue to be the policies of the United Church, except as they may conflict, in which case they will no longer be in effect until the conflict is resolved by the Session of the United Church.

This Plan of Union shall be effective at 11:30 a.m., on December 3, 2017, provided that before that time it shall have been adopted and/or approved by:

- The Session of the Govans Presbyterian Church, acting as the Session and as the Trustees of the Corporation;
- The Session of the Brown Memorial Woodbrook Presbyterian Church, acting as the Session and as the Trustees of the Corporation;
- The Congregation and Corporation of the Govans Presbyterian Church;
- The Congregation and Corporation of the Brown Memorial Woodbrook Presbyterian Church; and
- The Presbytery of Baltimore, Presbyterian Church (U.S.A.).

Brown Memorial Woodbrook and Govans, acting on behalf of the United Church, invite the Presbytery of Baltimore to conduct a Service of Union for the (new) Govans Presbyterian Church on Sunday, December 3, 2017, and at that time to install the Rev. Randall T. Clayton and the Rev. Thomas C. Harris as Co-Pastors of the (new) Govans Presbyterian Church.

The undersigned, through their respective Offices, enter on behalf of the Parties, to join in this Plan, and ask the blessing of God on this new faith mission.

Clerk of Session (date)
Brown Memorial Woodbrook Presbyterian Church

Clerk of Session
Govans Presbyterian Church

(date)

Stated Clerk
The Presbytery of Baltimore

(date)

Appendix E: Specialized Ministry Lists

Validated Ministries 2018

MINISTERS SERVING IN VALIDATED MINISTRIES			
NAME	Validated Ministry	Parish Associate	Report Status
Arnold, Darrell	Chaplain, Vitas Hospice, Sebring, FL	Not Required	Approved
Boulware, John M.	Chaplain, USAF	Not Required	Approved
Brewer, Brandon	Chaplain, Seasons Hospice and Palliative Care Glen Burnie	Waived	Approved
Diehl, Sarah T.	Psychotherapist, Private Practice	St. Bartholomew's Episcopal	Approved
Foster Connors, Katherine	Director, The Center	BMPK	Approved
Jones, Richard G.	Chaplain, Anne Arundel Medical Center	First of Annapolis	Approved
Leighton, Christopher M.	Protestant Scholar, ICJS	BMPK	Approved
Myers, Kay	Dir. Pastoral Care, Frederick Hospital	Frederick	Approved
Myhill, John E.	Pastoral Counselor	Woods Memorial	Approved
Nickels, William W.	Associate General Presbyter	Not Required	Approved
Richardson, C. Edward	Faculty St Mary's Ecumenical Inst	BMPK	Approved
Sell, Caroline Newman	Chaplain, St. Timothy School for Girls	Pending	Approved
Sell, Nathan	Asst. Chaplain, St. Paul's School for Boys	BMPK	Approved
Taylor, Jacqueline	General Presbyter	Not Required	Approved
Williams, Jennifer	Chaplain, Gilchrist Hospice	St. Matthew UCC	Approved

Members at Large 2018

MEMBERS AT LARGE				
NAME	Basis for Status	Parish Associate	Status Since	Report Status
Brown, Karen V.	Seeking a Call	Grace	2009	Approved
DeGarmo, Lindley	Seeking a Call	Not Required	2015	Approved
Denley, Tanya	Graduate Study	Not Required	2016	Approved
Mann, Stephen L.	Seeking a Call	First, Howard Co.	2017	Approved
Nepstad, Linda	Health Reasons	Not Required	2017	Not Required

These will be addressed as soon as possible.

Martin, Stacy	VP, Lutheran Immigration & Refugee Services	Christ Lutheran	Tom to call
Thomas Sr., Charles E.	Chaplain VA	Madison Avenue	Tom to call
Smart, Valerie Easter	Pastor, Currie Kirk, Currie, Scotland	Not Required	Tom to call, Her deadline is May 1

Appendix F: Report of Administrative Commission for Christ Our King

Request to Dissolve the Administrative Commission for Christ Our King Presbyterian Church, Bel Air

Background and Commission Membership

The Administrative Commission for Christ Our King initially met with Mary Gaut and Catherine Blacka, who gave us background as to why the commission was needed. (October 2016)

Initial members were Daris Bultena (TE, chair), Christa Burns (TE), Jeanne Gay (TE), Sharon Tyler (RE), and Gil Jones (RE). When Daris moved out of the Presbytery, Jeanne took over as chair, and Todd Smith (TE) joined. Gil Jones later left the commission and was not replaced.

What We Did

Meeting with Linda Nepstad

Planned and convened a meeting with the Rev. Linda Nepstad and agreed on a plan forward that included her return to the pulpit and then retirement after three months.

Face-to-Face Sessions

Met with all or almost all of those from the Christ Our King family who wished to share their concerns, their anger, their grief about what was happening at their church.

Session

- Moderated the Session at Christ Our King until an interim pastor was in place (October 2016 – March 2017)
- Attended January 2017 Session Retreat led by Rev. Nepstad
- Coached and counseled Session on how to move forward

Interim Pastor Nominating Committee

Two AC members sat on the IPNC (one as chair), developing the position description and interviewing candidates. This group met for around two months.

Other Meetings

- Attended two meetings with the Deacons, supporting the members and coaching them on their role in the church
- Attended and monitored Nominating Committee meetings
- Approved content of and attended at least three congregational meetings

Worship

- Assisted in securing guest preachers after Linda left (February and March)
- Monitored sermons by those guest preachers
- Led worship for the church's Ash Wednesday service (Rev. Gay)

Other

- Reviewed content of weekly newsletter and provided information on AC activities to be included

- Responded to emails and calls as necessary—putting out fires, coaching and encouraging along the way

Why We Should Be Dissolved

The first six months this commission was in place (October 2016 – March 2017) were difficult, time-consuming, and exhausting. We worked very hard.

Once Rev. Neta Pringle came on as Interim Pastor (Easter Sunday, March 27), the need for the Administrative Commission almost completely dried up. We have checked in with Neta periodically and occasionally with Session members and other Christ Our King people, and we feel confident that the church is in a much better place. People have left, yes, and there is still much woundedness in the congregation, but members are gaining perspective on their experiences of the last 18 months (and of Linda Nepstad's pastorate in general), and healing is taking place.

We commend Rev. Pringle on her gentle leadership, pastoral competence, and ability to stand as a non-anxious presence. We commend the Session and congregation of Christ Our King for the work they have done to encourage healing.