

Report of the Administration Committee To the Presbytery of Baltimore September 10, 2020

I. Changes to the Presbytery Manual Requiring Presbytery Approval:

- *Add to the end of 4.1 (Officers of Presbytery)* Two persons may serve in a single office as co-officers. If one resigns or is removed from office the other remains in that office serving singly.
- *Add to 8.6.4.2 (Representation and Nominations)* Two persons may be nominated to fill a particular office of chair of a commission or committee, serving as co-officers or co-chairs. If one resigns or is removed from office, the other remains in office.

- *Approve New Section on Ministry Groups*

10. MINISTRY GROUPS - *what follows is the Current reading - dated February 13, 2020.*

10.1. Definition.

A Ministry Group is a regional grouping of congregations that send representatives to periodic gatherings committed to nurturing the well-being and faithfulness of the congregations and leaders of their region. Their ministry will seek to work within the context of the vision of the Presbytery of Baltimore.

10.2. Purpose:

To further, among a region's congregations, the Presbytery's mission of encouraging, challenging and equipping its congregations to thrive spiritually and serve effectively as apostles of reconciliation.

10.3. Convener:

Each group will elect a convener or conveners for a one-year term. The convener will be responsible for:

10.3.1. Planning and leading Ministry Group meetings,

10.3.2. Welcoming new teaching elders who are called to member congregations,

10.3.3. Providing pastoral care to all teaching elders within the Ministry Group, and

10.3.4. Meeting periodically with other conveners and Presbytery staff.

10.4. Membership and Staff:

Each congregation may designate at least one ruling elder and its teaching elders to participate in the Ministry Group. The Presbytery staff will also provide staff support as it is able.

10.5. Changes in Membership:

A church may petition the Steering Cabinet to move from one Ministry Group to another. Such a request shall also require the concurrence of the Ministry Groups involved.

10.6. Meetings:

Each Ministry Group will ordinarily meet at least three times annually.

10.7. Funding:

Ministry Groups will generally be given freedom to spend funds assigned to them in ways that further the vision of the Presbytery. Requests for additional funds or programs that exceed \$9,999 will require approval of the Steering Cabinet.

10.8. Evaluation and Accountability:

Annually, through the Conveners Group, Ministry Groups will report to the Steering Cabinet regarding their progress in advancing the vision of the Presbytery and how funds were spent.

This is the PROPOSED reading for Section 10

10. MINISTRY GROUPS

10.1. Definition.

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10.2. Purpose:

To further, among a region's congregations, the Presbytery's mission of encouraging, challenging and equipping its congregations to thrive spiritually and serve effectively as apostles of reconciliation.

10.3. Membership and Staff:

Each congregation may designate at least one ruling elder and its teaching elders to participate in the Ministry Group. The Presbytery staff will also provide staff support as able.

10.4. Meetings:

Each Ministry Group will ordinarily meet at least three times annually.

10.5. Convener:

Each Ministry Group will elect a convener or conveners for an initial two year term, with the possibility of annual re-election. Election will be in terms consistent with the Presbytery leadership election cycle.

The convener will be responsible for:

10.3.1. Planning and leading Ministry Group meetings,

10.3.2. Welcoming new teaching elders called to member congregations,

10.3.3. Providing pastoral care to all teaching elders within the Ministry Group, and

10.6 Ministry Group Board

Meeting periodically the Ministry Group Conveners gather as the Ministry Group Board, meeting together as appropriate with Presbytery staff.

10.7. Representation on Presbytery Steering Cabinet:

The Ministry Group Conveners' Board will elect a chair or co-chairs to lead the Conveners' Board. The Ministry Groups are represented on the Presbytery Steering Cabinet with one vote. Election will be in terms consistent with the Presbytery

leadership election cycle.

10.8. Changes in Membership:

A church may petition the Steering Cabinet to move from one Ministry Group to another. Such a request shall also require the concurrence of the Ministry Groups involved.

10.9. Funding:

Ministry Groups will generally be given freedom to spend funds assigned to them in ways that further the vision of the Presbytery. Requests for additional funds or programs that exceed \$9,999 will require approval of the Steering Cabinet.

10.10. Evaluation and Accountability:

Ministry Groups are accountable to the mission of the Presbytery through the Steering Cabinet. At least annually, they report their progress in advancing the vision of the Presbytery and how funds were spent.

II. First Reading of the Proposed 2021 Operating Budget

Our Presbytery Budget Building Calendar is as follows:

- First reading of the Operating Budget no later than the first meeting of the program year;
- Second reading of the Operating Budget and approve the Presbytery Staff Compensation package at the second meeting of the program year;
- Third reading and approval of the full Operating Budget at the third meeting of the program year in March in even numbered years and prior to General Assembly's overture deadline in odd years.

Motion: To receive the proposed 2021 Operating Budget