

ASSOCIATE FOR CHURCH AND LEADERSHIP
Presbytery of Baltimore – Full Time

Purpose **To take a leading role in implementing and breathing life in the Presbytery’s vision and ministry plan and encourage, challenge and equip existing and new congregations to thrive in their relationships and become faithful leaders**

1. Serve as primary support for the Commission on Thriving Congregations. Provide initial coaching to transforming congregations recommending strategies and action steps.
2. Serve as primary support for Spiritual Leader Development Commission, including planning retreats, workshops, new clergy orientation, pastors retreat. Assign coaches and lead coaching cohorts.
3. Serve as primary support for Commission on Preparation for Ministry (when needed).
4. Provide leadership at Gathering Team by convening liturgy creation team, produce final liturgy bulletin secure preachers, liturgists, communion officiants for Gatherings
5. Publicize and administer the following scholarships: Enduring Witness, Academic and Missional, Triennium.
6. Provide leadership and resourcing to churches in areas of disciple formation for youth and adults, assisting them to generate new ideas , and encouraging partnerships among congregations
7. Other ministry related duties as assigned.
8. Available at least two Sunday mornings to attend worship at Presbytery congregations.

Qualifications

1. Ordained PCUSA Teaching or Ruling Elder preferred or qualified member of the PCUSA.
2. Demonstrated skills and expertise working with congregations in transformation.
3. Demonstrated skills in new church development and immigrant community development.
4. Strong organizational, group process and leadership development skills.
5. Ability to work collegially.
6. Strong written, verbal, and technological skills.
7. Commitment to mission of the Presbytery of Baltimore and the PCUSA .
8. Moving expenses will not be provided.

Relationships The Associate for Church and Leadership is employed by the Presbytery through the Personnel Committee in consultation with the General Presbyter. The Associate reports directly to the General Presbyter.

Evaluation An annual review of the performance of the Associate will be conducted by the Personnel Committee in consultation with the General Presbyter.