

Job Description: Interim Minister (Presbytery of Baltimore)

Position: Interim Minister and Head of Staff

Location: Christ Our King Presbyterian Church, Bel Air, MD

Reports To: Session of the Church and Presbytery Commission on Ministry (COM)

Mission Statement: A Community of Disciples sharing Christ's Love in Prayer, Worship and Service to others by offering our Blessings locally and globally.

The Interim Pastor provides spiritual leadership, pastoral care, and administrative oversight to Christ Our King Presbyterian Church during this period of pastoral transition. In addition to regular pastoral duties, the Interim Pastor will guide the Session and congregation through the intentional developmental tasks of transition, preparing the church to successfully receive and support its next installed pastor.

Key Responsibilities:

- Provide regular preaching and worship leadership on Sunday mornings and special services (e.g. Ash Wednesday, Maundy Thursday, Christmas Eve)
- Officiate at weddings, funerals, and administer sacraments as agreed with the session
- Offer ongoing pastoral care to members and friends, including hospital and home visits, crisis care, and short-term counseling
- Visit prospective members and provide crisis care to outsiders as feasible
- Serve as Head of Staff, supervising church employees
- Plan for and moderate session and congregational meetings
- Provide organizational oversight for church operations in partnership with the session
- Work collegially with session committees in program planning
- Actively participate in the Presbytery of Baltimore and transfer membership to the Baltimore Presbytery
- Lead the congregation in interim period developmental tasks,
- Coming to terms with history
- Assessing present and future identity
- Empowering lay leadership
- Facilitating links with the denomination
- Facilitating commitment to a new installed pastor
- Assist in the church's self-study and preparation of the Church Information Form
- Provide written quarterly reports to the session and COM
- Facilitate open sharing of information with the congregation

Compensation and Benefits

Effective Salary: \$92,110

Other Benefits:

Pension and Medical benefits: \$25,330 (pastor only)

Spouse and/or family medical coverage considered as needed

7.65% SECA: \$7,046

Professional development: \$2,600

Total Compensation \$127,086

Additional Benefits:

Study leave: 2 weeks/year

Vacation: 4 weeks/year

Family Medical Leave: 12 weeks

Optional additional Sundays off (negotiated)

Accrued vacation paid upon termination: subject to policy

Additional Notes

- Must maintain professional boundaries with the Pastor Nominating Committee
- Provide prayer and spiritual support to the congregation and leadership
- Work within the accepted general framework of interim intentions and goals as set forth in denominational resources
- Must abide by the Book of Order and Presbytery's Sexual Misconduct Policy
- Not eligible for consideration as permanent installed pastor

Contact: office@christourking.net