

POSITION SUMMARY**Employee Name:** Laurie Hogge

The hospice Chaplain provides spiritual support services to hospice patients, family members and members of the community. In addition, chaplain spiritual care is coordinated and communicated with other members of the interdisciplinary team.

SUPERVISION

Direct Supervisor: Clinical Manager
Next Line Supervisor: Director of Hospice Operations

DUTIES AND RESPONSIBILITIES

- Represents spiritual care in IDT meeting and assesses patient/family for spiritual care and provides appropriate documentation.
- Assesses spiritual needs of patient/family as determined by plan of care and completes spiritual care assessment and documentation according to agency guidelines.
- Develops individualized interventions and services based on assessment, and ensures that a spiritual care plan is developed, documented and maintained.
- Provides pastoral care and counseling to patient/caregivers consistent with the ethics of professional chaplaincy and agency standards of care.
- Reports patient/family incidents according to agency policy.
- Ensures spiritual plan of care is documented and implemented in accordance with established guidelines and Hospice of the Chesapeake policy.
- Assists in the assessment of family needs for bereavement services and conveys information to bereavement staff.
- Locates appropriate community resources to meet identified patient/family needs.
- Provides spiritual/pastoral care and emotional support to staff as needed.
- Develops an effective working relationship with representatives from other spiritual care centers who provide services for assigned patients.
- Shares in providing on-call coverage for evenings, weekends and holidays.
- Other duties as assigned by the Clinical Manager.

QUALIFICATIONS

- Master's degree in theology, divinity, pastoral ministry, spiritual care or equivalent from an accredited educational institution.
- One (1) unit of Clinical Pastoral Education (CPE) from an accredited training provider/program (2 or more units preferred).
- At least five years of work experience in pastoral care or counseling, with experience

providing care in the family setting preferred.

- Comfort in an interfaith setting, demonstrating familiarity with and understanding of the diversity of religious experiences across cultures and belief systems.
- Excellent oral, written and listening communication skills.
- Ability to work effectively as a member of a team and independently.
- Basic knowledge and understanding of the dying process.
- Effective communication with professionals of all disciplines.
- Emotional maturity; ability to cope effectively with stress of continual loss.
- Understanding of, and acceptance of, the hospice philosophy.
- Ability to perform the essential functions of the position with/without reasonable accommodation.

REQUIREMENTS

Must have a valid driver's license and a good driving record.

Compliant with health screening and vaccination requirements of organization and position, including TB screening and Influenza vaccination annually.

ESSENTIAL JOB FUNCTIONS

- **THIS POSITION IS OVERTIME EXEMPT**

SIGNATURES

Employee

Date

Clinical Manager

Date