Position Description: Transitional Pastor, Hunting Ridge Presbyterian Church

Role:

To provide a balanced ministry of preaching, teaching, pastoral care, and organizational leadership to the members and staff of Hunting Ridge Presbyterian Church (HRPC), an intentionally multicultural church, growing in faith and embracing our differences, for a period of two years.

Responsibilities:

1. Work together with session to provide for the spiritual growth and the ongoing mission and work of the church.

2. Work together to prepare the congregation to receive a new installed pastor, using the interim time to assess the future journey of the congregation, to focus on what might need to be changed, and to lead and support the congregation in fulfilling the interim period developmental tasks and goals.

3. Provide regular preaching and worship leadership on Sunday mornings and at special services such as Thanksgiving, Maundy Thursday, and Christmas Eve. Officiate at weddings and funerals and administer the sacraments as agreed upon with the session.

4. Provide (along with elders and deacons) pastoral care to all members of the congregation, particularly those in crisis situations.

5. Function as Head of Staff, administering the church's program by leading, directing, and supervising the church staff, including a part-time music director, office manager, and bookkeeper. Plan for and moderate session and congregational meetings; and will provide, with the session, organizational oversight for the work of the church.

6. Lead and inspire the session and congregation in determining our congregation's unique witness and service. Work with the session and the congregation on the generally recognized interim period developmental tasks, including coming to terms with history; assessing the church's present and future identity; empowering the church's lay leadership; facilitating links with the denomination; and facilitating a commitment to a new installed pastor.

7. Assist in the church's self-study and in preparation of the Ministry Discernment Form but will have no direct relationship with the Pastor Nominating Committee except to request adequate reporting to the session and congregation.

8. Support church liaison in relationships with renters and ministry partners in the use of HRPC facilities and will maintain open communication with them.

9. Support leaders of children and youth ministry with ideas and encouragement. Welcome, train, and incorporate new members into the life of the church. Develop ecumenical relationships in the community, serving as a presensce in the community, representing Hunting Ridge Presbyterian Church.

Reporting and Accountability

The Transitional Pastor is accountable to the Presbytery Commission on Ministry and to the session of the church. To facilitate a regular and orderly exchange of views, the session will conduct a quarterly review of the performance of the Interim Pastor. The session may appoint a committee to assist in this process, and the review will include consideration of the partnership relationship between the Transitional Pastor and the session.