

Interim Pastor Job Description  
Fallston Presbyterian Church  
Fallston, Md

**Status:** Full Time

**Accountability:** The Interim Pastor is accountable to the Session and the Presbytery.

**Job Description:** The Interim Pastor is responsible for moderating the Session and for providing pastoral leadership and administrative oversight of the church's ministries, including worship, music, preaching, teaching, pre-kindergarten, mission service, stewardship, and fellowship. He/she will work with the Session, Deacons and Church staff to provide opportunities for members to engage in worship, discipleship, and mission. He/she will use their developed interim- specialist skills to assess the congregation's current and long-term needs and provide inspiring counsel and leadership to help the Church identify what it is called to be in the future. The Interim Pastor will support the congregation during the time between installed pastors. He/she will help prepare the congregation for new pastoral leadership.

**Responsibilities:**

- Provide a biblically based preaching and teaching ministry to a church in transition.
- Preach, lead Sunday worship service and provide a teaching ministry to a church in transition.
- As Head of Staff, to administer the church's ministries by leading, directing and supervising the professional staff to include: Mentoring Commissioned Lay Pastor, Administrative Assistant, Music Director and Pre-K Director.
- Moderate session meetings and meet with committees, monthly, or as the need arises.
- Motivate and be available as a resource to the lay leaders of the church
- Provide pastoral care for those in crisis situations, visiting church members, counseling as needed.
- Administer sacraments of communion and baptism.
- Officiate at weddings and funerals at Fallston Presbyterian.
- Teach Adult Sunday School classes as needed.
- Attend and support church functions.
- Work to meet the unique needs of Fallston Presbyterian Church and its congregation.
- Possess highly defined skills in dealing with people and be willing to have a two-way conversation.
- Provide counsel and leadership to the congregation through the transition process.
- Actively supports our various community ministries

**Qualifications:**

- Ordained by the Presbyterian Church USA
- Experience as a called pastor and/or interim pastor
- Completion of Interim Ministry training preferred
- Experience as head of staff
- Effective interpersonal and communication skills

**Salary:** Negotiable

**How to Apply:** Interested candidates are asked to send their resume and references:

Fallston Presbyterian Church

Attn: Personnel Committee

P.O. Box 54

Fallston, MD 21047

Email: fallstonpc@gmail.com