

Temporary Supply Pastor Job Description
Mt. Hebron Presbyterian Church – a member of the Presbytery of Baltimore. PCUSA
2330 Mt Hebron Drive
Ellicott City, MD 21042

Mt. Hebron Church is a Presbyterian church in Howard County, MD. We are a small, diverse and caring congregation nestled between Baltimore and Washington, DC dedicated to living purposefully in the 21st Century. We believe that you should come as you are. We strive to provide a supportive and healthy environment for all people to worship together, have fun and serve the community. We offer a peaceful sanctuary where all can reflect upon hopes, dreams, concerns and doubts. We have a beautiful campus that includes a modern church building, the historic Hebron House, an outdoor amphitheater, and sprawling pastoral grounds. We maintain ourselves as a “small but mighty” voice in our community, having a roll of approximately 100 members of which approximately half are active. Though our most visible presence in the community is our Nursery School and Scouting activities, we have spent the last 18 months preparing ourselves to move in new directions and increase the ways in which we are active and sharing our resources in the community, reflected by our new visioning work as follows:

TAGLINE: An Affirming Christian Community of Peace, Faith, and Service.

MISSION: Cultivating Peace - Living Fully in our Faith in Christ - Passionate about Serving - Purposeful Inclusion for One Whole Community.

VISION: Our vision is to create a place of belonging in an inclusive community where everyone feels welcomed, inspired and encouraged. We strive for a community of spiritual discernment, mutual respect, peace, and a place where we seek the relevance of our faith in God for today’s world.

This Temporary Supply Pastor position is designed to allow MHPC the chance to reinvigorate its life and ministry by providing strong leadership for the church during a three year period. The church will commit all of its resources into finding sustainable paths for ministry during that time, and will seek COM’s permission each year to renew the contract of the Temporary Supply Pastor. If at the end of the three years, the church’s ministry is not sustainable, the congregation will revisit its long-term plan.

Job Requirements:

1. Ordination in the PCUSA with credentials approved by the Presbytery of Baltimore.
2. Experience with and skills for building new ministry and community partnerships.
3. Administrative skill for managing staff effectively and with accountability, as well as helping us live into procedures and processes the church has put in place.
4. Experience in a church with a program more robust than the church itself (e.g. a nursery school, soup kitchen, etc.).
5. Key skills of bridge building, collaboration, mediation/conflict resolution.
6. An advanced sense of cultural and social awareness and a commitment to welcome all people to full inclusion in the work of this church community.

7. Energy and enthusiasm for the challenging work of rebuilding this church's community connection and ministry.

Job Responsibilities:

1. Provide leadership for all worship, mission, service, and ministry activities, staying mindful of the church's commitment to spend the next three years reinvigorating its life and ministry.
2. Together with Session, fulfill the role of the transitional ministry of the next three years by:
 - a. Encouraging and supporting the congregation to reach out in new directions for ministry while affirming the congregation's efforts and successes.
 - b. Assisting the congregation in creating relevant and relational youth ministry, potentially including a partnership with Mt. Hebron High School.
 - c. Guiding the session and congregation in living out the new mission and vision in concrete and practical ways.
 - d. Helping the congregation clarify its identity in the community.
 - e. Exploring new ministry programs for different age groups and intergenerationally in order to cultivate peace, faith, and service among us.
 - f. Guiding the congregation in strengthening its relationship with the Presbytery and local community.
3. Proclaim, as the sole Teaching Elder for the congregation, the Word of God during weekly worship services, Bible studies, and other educational opportunities.
4. Administer the Sacrament of the Lord's Supper on the 1st Sunday of the month during regular worship services, as well as in occasional services (e.g. Maundy Thursday) as determined by Session.
5. Lead other services as necessary, including weddings, funerals, etc. and administer the Sacrament of Baptism.
6. Provide pastoral care for the congregation.
7. Act as a strong administrative Head of Staff with regular staff meetings, frequent communication, and mentoring of younger staff.
8. Moderate meetings of the session and congregation, and communicate openly and transparently with the congregation.
9. Assist the congregation in seeing and seizing the opportunities for new ministry in the community, as well as using its gifts and resources to create relational ministries.

If this sounds like you, then we're looking for you and we hope you are looking for us!

Interested applicants should submit the following:

1. Attested PIF
2. Letter of interest

Women, minorities, and BIPOC candidates are strongly encouraged to apply.

Matthew 7:7-8

“Ask, and it will be given to you; seek, and you will find; knock, and it will be opened to you. For everyone who asks receives, and the one who seeks finds, and to the one who knocks it will be opened.”