

## **GOOD SHEPHERD PRESBYTERIAN CHURCH**

### **Music Director**

#### **JOB DESCRIPTION**

**Primary Purpose:** The Music Director coordinates and plans the music program of the congregation and makes appropriate recommendations that blend a traditional and contemporary music program. This person directs the choir as well as plays the piano/organ.

The Music Director shall:

- Work with the pastor and worship committee to plan music that unify and support the weekly message and special events using music that crosses all boundaries and genres.
- Procure music and maintain a music library that is accessible to the pastor and worship committee.
- Document weekly music played at services in the church music library.
- Request the purchase of and maintain copyright permission for all music. Ensure pastor and worship committee understands each license that the church owns and have access to the license(s).
- Direct the choir, including scheduling and leading weekly rehearsals to prepare all music for church services including hymns, anthems and special music to support worship.
- Recruit, enhance skills and positively engage choir members.
- Prepare and play for special services (Ash Wednesday, Maundy Thursday, Good Friday, Christmas Eve, and others as agreed upon) in addition to weekly worship services.
- Identify and coordinate vocal and instrumental musicians for summer music program
- Attend worship committee meetings regularly to plan music for services. Provide input to the Worship Committee for preparing a music and worship budget each year.
- Use multi-media to enhance the music environment. Ability to set-up sanctuary technology, both sound and visuals for worship and special events. Make recommendations for purchase of additional technology equipment to augment the worship service. Ensure the pastor and worship committee has access to technology and train them on how to use the technology, as appropriate, to support church services.
- Play for weddings and funerals and if not available, maintain a substitute list
- Take part in music-related activities with Shepherd's Kids – a children's program that meets twice a month on Wednesday's evening.
- Ability to play piano and/or organ, preference is both
- Ability to play additional instruments, preferred but not required
- Request tuning, maintenance, replacement, and/or purchase of new musical instruments. Instruments purchased for the church music program are accessible to the pastor and worship committee.

#### **Personal Qualifications**

- Committed to advancing the mission and vision of GSPC.

- Ability to relate well and respectfully communicate with Pastor, all staff including the children center and members of the church.
- Exercise leadership in a cooperative manner.
- Ability to compromise
- Demonstrate good relations management and assume positive intent.

Accountability

- The Music Director shall work under the supervision of the Pastor, in cooperation with the Worship Committee, with ultimate accountability to the Session.

Position type: Part-time (10 hours per week)

Salary range: \$10,000-\$12,800

**Key Working Relationships:** Pastor, Worship Committee, Personnel Committee, Session, Children Center's Director, GSPC Choir, Music Accompanist