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[www.baltimorepresbytery.org](http://www.baltimorepresbytery.org)

Jacqueline E. Taylor  
GENERAL PRESBYTER

Mary D. Gaut  
STATED CLERK

August 16, 2021

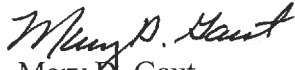
Tami Scott  
Administrator  
Synod of the Mid-Atlantic  
3601 Seminary Ave.  
Richmond, VA 23227

Dear Tami,

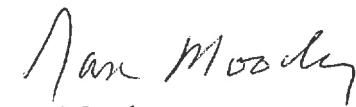
The Stated Clerks from Baltimore (Mary Gaut), New Castle (Cindy Kohlmann) and National Capitol (Jan Moody) met today in the Baltimore Presbytery offices to conduct the annual records review.

The 2020 minutes of all three presbyteries were approved with minor exceptions. The checklist for each set of minutes is attached. We are grateful to be able to conduct the review in person this year and looking forward to working together and with other mid-council leaders in the year ahead.

Blessings,

  
Mary D. Gaut

  
Cindy Kohlmann

  
Jan Moody

## CHECKLIST FOR PRESBYTERY 2020 MINUTES REVIEW

	Dates of Meetings				
Guidelines – Reference Pages	2/13/20	5/14/20	9/10/20	11/14/20	_/_/20
1. Date/Place/Stated Meeting	✓ 1	✓ 21	42 ✓	67	
2. Date/Place/Called Meeting		N/A			
3. Open/Close with Prayer	1, 5	21, 24	42, 46	67, 70	
4. Roll of Attendance/Absence	✓ 6-8	25-27	47-49	71-73	
5. Corresponding Members	None	26	(48	72	Fern Cloud Dakota Presbytery
6. Quorum Present	✓ 1	✓ 21	42	67	
7. Celebration of Lord's Supper	✓ 5		42		
8. COR Report	*	Completed but see appendix not in minutes should have been w/ 9-10			
9. Annual Directory/Necrology <i>online directory in process</i>	16-18				
10. Report Action	3-5	22-24	43-46	68-70	
11. Yearly Session Reviews	Waived by vote of presbytery on 3/11/2021				
12. Presbytery Council Report	✓ 9	28-29	49 ✓	73-74	
13. COM Report	None	30 ✓	44-45	69, 75	
14. Approved Presbytery Budget	Approved March 2021 ✓ see appendix				
15. Treasurer's Annual Financial Report; report of audit/ review	2019-2020 audit in process. see appendix			81-83 68-69	
16. Ecumenical Relationship Report	No report				
17. Presbytery Minutes Approved by Presbytery	2 ✓	22 ✓	43 ✓	68 ✓	
18. Attestation of Review by Synod	See appendix				
19. Roster of former PJC members	Appendix				
20. Indication of Child Protection Policy	Cited in manual governing documents - see appendix				

August 4, 2021

Approved with minor  
exceptions. \*

Jan Moody

### CHECKLIST FOR 2020 PRESBYTERY MINUTES REVIEW

Guidelines/Reference/Pages	Dates of Meetings					
	1/28/20	3/26/20	5/26/20	6/30/20	9/22/20	11/17/20
1. Date/Place/Stated Meeting	2	Canceled Due to Covid	35	87	100	123
2. Date/Place/Called Meeting	N/A		N/A	N/A	N/A	N/A
3. Open/Close with Prayer	2, 9		35,40	87, 91	100,105	123,129
4. Roll of Attendance/Absence	2-3		35-36	87-88	100-101	123-124
5. Corresponding Members	N/A		N/A	N/A	N/A	N/A
6. Quorum Present	2		35	87	100	123
7. Celebration of Lord's Supper	9			91	105	
8. COR Report					110-112	
9. Annual Directory/Necrology	27-31					130-133
10. Report Action	5,6,8,9		36-40	89-90	103-104	126-128
11. Yearly Session Reviews		Postponed			Postponed	Postponed
12. Presbytery Council Report	21-26		48-54	92-96	113-117	139-143
13. COM Report	32-33		55-56	97	118-120	144-146
14. Approved Presbytery Budget	9				104	134-138
15. Treasurer's Annual Financial Report; report of audit/ review			59-86			
16. Ecumenical Relationship Report	N/A		N/A	N/A	N/A	
17. Presbytery Minutes Approved by Presbytery	3		36	88	101	124
18. Attestation of Review by Synod- page 149						
19. Roster of former PJC members			43			
20. Indication of Child Protection Policy- page 164						

*All in order!*  


**INDEX FOR PRESBYTERY MINUTES REVIEW**  
**New Castle Presbytery - 2020**

<b>Guidelines –</b>	1/11/2020	3/7/2020	5/19/2020	7/14/2020	9/22/2020	11/14/2020
<b>Reference Pages</b>	849th	850th	851st	Called Meeting	852nd	853rd
1. Date/Place/Stated Meeting	2	27	61	---	91	143
2. Date/Place/Called Meeting	-			86		
3. Open/Close with Prayer	2,10	27,29	61,64	86,87	91,95	143,147
4. Roll of Attendance/Absence	12	31	66	89	97	150
5. Corresponding Members	13	32	67	--	98	151
6. Quorum Present	2	27	61		91	143
7. Celebration of Lord's Supper	2	27				
8. COR Report					<del>123</del> 117	156
9. Annual Directory/Necrology		45				
10. Report Action	2,3,5,9	27-29	61-64		91-95	143-147
11. Yearly Session Reviews					<del>122</del> 115	150
12. Presbytery Council/Trustees Report	3	33	68, 76	94		151
13. COMC Report	19	38	61	91,92	111	153
14. Approved Presbytery Budget						145
15. Treasurer's Annual Financial Report; report of review						143
16. Ecumenical Relationship Report	---					
17. Presbytery Minutes Approved by Presbytery ( <i>via Consent Agenda</i> )	15	34	68	91	102	143
18. Attestation of Review by Synod					115	
19. Roster of former PJC members						225
20. Indication of Child Protection Policy	---	<i>yes.</i>				

*all in order but page #s a bit off.*

*Mary P. Scott*